

SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: State Housing Initiatives Partnership (SHIP) Program approve and execute satisfaction of mortgage, bids and payment request.

REQUESTED ACTION: Staff recommends approval

☐ Work Session (Report Only)

☒ Regular Meeting

DATE OF MEETING: 7/12/11

☐ Special Meeting

CONTRACT: ☒ N/A

Effective Date:

Managing Division / Dept:

Vendor/Entity: SHIP/AH

Termination Date:

Housing Department

BUDGET IMPACT: \$ 3,400.00 Contractual Services – Program (approximate amount)
\$ 10.00 Recording Fees - Admin

☐ Annual

FUNDING SOURCE:

SHIP 10/11, Affordable Housing (AH),
General Revenue Subsidy

☐ Capital

EXPENDITURE ACCOUNT:

115-552-554-3405/001-560-554-3405/001-
232-569-4940

☒ N/A

HISTORY/FACTS/ISSUES:

The SHIP (State Housing Initiatives Program) Grant is through a dedicated trust fund for housing. The funds are distributed through the Florida Housing Finance Corporation and are based on revenues from Documentary Stamps for all approved counties and entitlement cities in Florida.

The funds are used for various housing projects, including replacement or rehabilitation of substandard homes, down payment and closing costs (DPCC), emergency repair and disaster assistance. Rehabilitation, replacement, emergency repair, foreclosure prevention and disaster assistance strategies are only for applicants who currently own and occupy the residence. Down payment and closing costs are for applicants who will own and occupy a unit.

The Housing Department requested faxed bids for 30 year search for marketability on projects for one year beginning August 1, 2011 to July 31, 2012. The following bid was received in a timely manner (copy of bid sheet attached):

Guardian Land Title, Inc. \$150.00 per title search*

*Guardian Land Title is the only bid we received. All other title companies and attorneys were not interested.

The Housing Department is requesting bid approval to Guardian Land Title, Inc.

The Housing Department requested faxed bids for septic pump outs on projects for one year beginning August 1, 2010 to July 31, 2011. The following bid was received in a timely manner (copy of bid sheet attached):

ACE Septic Tank Service, Inc. \$225.00 per pump out

Lewis Brothers, Inc. \$190.00 per pump out*

Meder's Septic Tank Co., Inc. \$225.00 per pump out

*The Housing Department is requesting bid approval to the lowest bidder – Lewis Brothers, Inc. for one year

The following homeowner has paid her mortgage in full and staff is requesting approval and execution of Satisfaction of Mortgage for: Bridget Veal

Staff is requesting payment as follows:

Bridget Veal (homeowner) \$10.00 (Clerk of Court) (Record Satisfaction of Mortgage)
